



ARYA College of Engineering (ACE)

(Affiliated to RTU | Approved by AICTE, New Delhi)

• SP-40, RIICO Industrial Area, Delhi Road,
Kukas, Jaipur-302028 | Tel. Ph. 0141-2820700

• www.aryainstitutejpr.com
• Toll Free: 1800 102 1044

Ref: No: ACE/FGRC/2023-24

Date: 04-Jan-2024

MEETING NOTICE

This is to inform that a meeting of the Faculty/Staff Grievance Redressal Committee (FGRC) is scheduled on **08-Jan-2024**. All the committee members are requested to attend the meeting at **11.15 A.M.** in Boardroom (ACE). The cell shall ensure smooth conduction of all Grievance and monitors on it.

The agenda of the meeting is as follows:

Agenda 1:

To confirm the minutes and action taken report of previous meeting.

Agenda 2:

Summary of grievances received since the last meeting.

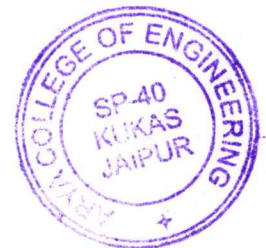
Kindly attend the meeting as per the scheduled time

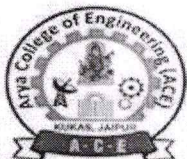
Dr. Surendra Sharma

Convenor

Copy to:

1. IQAC
2. All members
3. All HOD's





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Ref: No: ACE/FGRC/2023-24

Date: 09-Jan-2024

MINUTES OF MEETING

Minutes of the Faculty/Staff Grievance Redressal Committee (FGRC) meeting held on **08-Jan-2024 at 11:15 AM** in the Board Room of Arya College of Engineering to introduce the roles, responsibility of the committee.

Members Present

1. Dr. Himanshu Arora-Chairman
2. Dr. Surendra Sharma- Convenor
3. Mr. Pawan Sen- Member
4. Ms. Shilpi Mishra- Member
5. Mr. Kshitiz Agarwal- Member
6. Mr. Sandeep Jhamb- Member
7. Dr. Indu Gupta- Member
8. Ms. Abha Sharma- Member
9. Ms. Meenakeshi Dadhich- Member
10. Mr. Jitendra Prajapat- Member
11. Ms. Shikha Mathur- Member

Members Absent: NIL

D. Himanshu Arora, Chairman of the Faculty/Staff Grievance Redressal Committee (FGRC) welcomed all the members.

AGENDAS DISCUSSED WERE AS FOLLOWS:

Agenda 1: To confirm the minutes and action taken report of previous meeting.

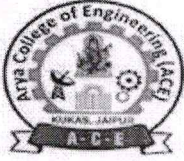
The minutes and the action taken report of the previous meeting of Academic Committee were discussed and found to be in order and hence confirmed.

Agenda 2: Summary of grievances received since the last meeting.

The Chairperson discussed the grievances received since the last meeting and reviewed the status of resolution of the grievances received from the Faculty and Staff members.

The committee members found all the Grievances resolved satisfactorily.





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- All actions and decisions should be followed up before the next meeting.
- The minutes should be circulated to all members and concerned parties.
- Any corrections to the minutes should be reported before the next meeting.

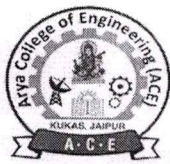
Dr. Surendra Sharma

Convenor

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REAP Code : 1011

ARYA College of Engineering (ACE)

Previously Known as Arya Institute of Engineering & Technology (AIET)

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Approved by AICTE, New Delhi)

- Main Campus, SP-40, RIICO Industrial Area, Delhi Road
Kukas, Jaipur - 302028 | Tel Ph. 0141-2820700

- www.aryacollegejpr.com
- Toll Free : 1800 102 1044

Faculty/Staff Grievance Redressal Committee (FGRC)

Attendance Sheet Meeting held on 08-Jan-2024

S. No.	Name	Role	Signature
1	Dr. Himanshu Arora	Chairperson	
2	Dr. Surendra Sharma	Convenor	
3	Mr. Pawan Sen	Member	
4	Ms. Shilpi Mishra	Member	
5	Mr. Kshitiz Agarwal	Member	
6	Mr. Sandeep Jhamb	Member	
7	Dr. Indu Gupta	Member	
8	Ms. Abha Sharma	Member	
9	Ms. Meenakeshi Dadhich	Member	
10	Mr. Jitendra Prajapat	Member	
11	Ms. Shikha Mathur	Member	

